

# **BOROUGH OF CHESTERFIELD**

You are summoned to attend a Meeting of the **Council** of the **Borough of Chesterfield** to be held in the **Auditorium, The Winding Wheel, 13 Holywell Street, Chesterfield S41 7SA** on **Wednesday, 15 December 2021** at **5.00 pm** for the purpose of transacting the following business:-

## Part 1 (Public Information)

1. To approve as a correct record the Minutes of the meeting of the Council held on 13th October, 2021 (Pages 7 - 18)
2. Mayor's Communications
3. Apologies for Absence
4. Declarations of Members' and Officers' Interests relating to items on the Agenda.
5. Public Questions to the Council

To receive questions from members of the public in accordance with Standing Order No. 12.

### **Question submitted by Karl Deakin on behalf of Plastic Free Chesterfield:**

It is now a year since the Council passed a motion seeking to remove single use plastic from council operations by 2023. This commitment fits hand in glove with the Council's Climate Change Action Plan. Plastics begin their existence as fossil fuels. Greenhouse gases are then emitted when the fossil fuels are extracted and when they are refined and made into plastic. If plastic use were a country, it would be the fifth largest emitter of greenhouse gases in the world (accounting for 3.8% of all emissions).

Plastic Free Chesterfield has continued to receive reports that single use plastic cups are widely being used at venues such as the Pomegranate and Queens Park Leisure Centre café.

With this in mind (a) what specific plans does the Council have to support the reduction of single use plastic across the Borough in 2022 and (b) will the Council now ensure that once any existing stock of single use plastic is used, only reusable cups are used in Council operations?

### **Question submitted by Paul Christopher Stone:**

Facing such turbulent times as we do, in today's world. Where is that red line for Councillors and the Council when implementing Government policies?

When do you say, this has gone too far, this is damaging Chesterfield and the People of Chesterfield?

6. Petitions to Council

To receive petitions submitted under Standing Order No. 13

7. Questions to the Leader

To receive questions submitted to the Leader under Standing Order No.14

8. Changes to Committee Appointments 2021/22 (Pages 19 - 20)

9. Local Government Act 1972 - Exclusion of the Public

To move "That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act".

Part 2 (Non-Public Information)

10. Stephenson Memorial Hall - Stage 2 (Pages 21 - 562)

11. Local Government Act 1972 - Re-admission of the Public

12. Minutes of Committee Meetings (Pages 563 - 564)

To receive for information the Minutes of the following meetings:-

- Appeals and Regulatory Committee
- Employment and General Committee
- Licensing Committee
- Planning Committee
- Standards and Audit Committee

13. To receive the Minutes of the meetings of the Cabinet of 2 November, 2021 and 23 November, 2021 (Pages 565 - 574)

14. To receive and adopt the Minutes of the meeting of the Overview and Performance Scrutiny Forum of 9 September, 2021 (Pages 575 - 580)
15. To receive and adopt the Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee of 14 October, 2021 (Pages 581 - 584)
16. Questions under Standing Order No. 19

To receive questions from Councillors in accordance with Standing Order No.19.

**Question submitted by Councillor Fordham:**

*“To ask where a family or resident in the Borough experiences a serious fire, resulting in loss of home what supporting measures are in place for the Borough as our planned emergency response? Given the fire that occurred in Brockwell two years ago, when the Fire Brigade did not notify the Council of the incident, what changes have been made to local partnerships to ensure we provide the necessary support.”*

**Question submitted by Councillor Fordham:**

*“To ask how many people who are single occupancy tenants with the Borough have died in Council owned accommodation over the last four years and what support measures have been put in place to support the family and neighbours? And whether these measures are in need of review and might be made more supportive and understanding of the trauma of such situations for those affected?”*

**Question submitted by Councillor Kelly:**

*“On 30th July 2019 Chesterfield Borough Council wrote to Cllr J Perkins, the then Chair of the Derbyshire Pension Fund to advise that the following motion was passed by the full Council meeting of Chesterfield Borough Council on 15 July, 2020:*

*“Having declared a Climate Emergency Chesterfield Borough Council commits with the Derbyshire Pensioners Group, Transition Chesterfield, Friends of The Earth and Divest Derbyshire in calling for the Derbyshire Pension Fund to disinvest its remaining funds in fossil fuels and to invest in renewables.*

*In addition, we are calling for Derbyshire Pension Fund to strengthen engagement regarding future investment principles with all stakeholders including pension fund members and employers.”*

*Cllr Perkins replied informing the Council that it was the Pension Fund's intention to develop a climate change policy. I note that this has now been adopted and published on the Derbyshire Pensions Fund website.*

*Have we (Chesterfield Borough Council) had an update from Derbyshire Pension Fund on the progress they are making with implementing the policy? I am sure that our employees who are members of the fund will be keen to know."*

17. Notice of Motion Under Standing Order No.21

To consider the motion submitted by Councillor Snowdon in accordance with Standing Order No. 21:

**Power for People Motion - Support for the Local Electricity Bill**

That Chesterfield Borough Council

(i) Acknowledges the vital efforts that are being made to reduce greenhouse gas emissions and promote renewable energy;

(ii) Further recognises

- that very large financial setup and running costs involved in selling locally generated renewable electricity to local customers, result in it being impossible for local renewable electricity generators to do so,
- that making these financial costs proportionate to the scale of a renewable electricity supplier's operation would create significant opportunities for local companies, community groups and councils to be providers of locally generated renewable electricity directly to local people, businesses and organisations, if they wished, and
- that revenues received by such local companies, community groups or councils that chose to become local renewable electricity providers could be used to help improve the local economy, local services and facilities and to reduce local greenhouse gas emissions;

(iii) Notes that the Parliamentary Environmental Audit Committee, as a result of its 2021 Technological Innovations and Climate Change inquiry, recommended that a Right to Local Supply for local energy suppliers be established to address this;

(iv) Accordingly resolves to support the Local Electricity Bill, currently supported by a cross-party group of 264 MPs and which, if made law, would establish a Right to Local Supply which would promote local renewable electricity supply by making the setup and running costs of selling renewable electricity to local customers proportionate to the size of

the supply company; and

(v) Further resolves to

- inform the local media of this decision,
- write to local MPs, asking them to support the Bill, and
- write to the organisers of the campaign for the Bill, Power for People, (at Camden Collective, 5-7 Buck Street, London NW1 8NJ or [info@powerforpeople.org.uk](mailto:info@powerforpeople.org.uk)) expressing its support.

By order of the Council,

A handwritten signature in black ink, appearing to read 'Huw Jones'.

Chief Executive

Chief Executive's Unit,  
Town Hall,  
Chesterfield

7 December 2021

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## COUNCIL

Wednesday, 13th October, 2021

Present:-

Councillor G Falconer (Chair)

Councillors	Bagshaw	Councillors	Hollingworth
	Barr		Holmes
	Bellamy		J Innes
	Bingham		P Innes
	Blakemore		Kellman
	Borrell		Kelly
	Brady		Mannion-Brunt
	Brittain		Mann
	Callan		Miles
	Catt		A Murphy
	Caulfield		T Murphy
	D Collins		Perry
	L Collins		Rayner
	Davenport		Redihough
	Dyke		Rogers
	K Falconer		Sarvent
	Flood		Serjeant
	Fordham		Simmons
	P Gilby		Snowdon
	T Gilby		

\*Matters dealt with under the Delegation Scheme

27 **TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 21 JULY, 2021**

**RESOLVED –**

That the Minutes of the meeting of Council held on 21 July, 2021 be approved as a correct record and be signed by the Chair subject to the following two corrections:

- Minute No. 11 referred to remedial work on building foundations. The work had been carried out at Tapton House and not at Stephenson Memorial Hall.
- Minute No. 15. The minute should be corrected to reflect that Councillor Fordham had requested that his vote against the officer's recommendations be recorded in the minutes.

## 28 **MAYOR'S COMMUNICATIONS**

The Mayor was pleased to note a steady increase in the number of invitations to engagements she had received as lockdown restrictions eased and summarised recent events which she and the consort had attended including:

- Visits to the newly renamed Whittington Moor Nursery and Infant Academy and also Whitecotes Primary Academy;
- An inclusive activity day at Queen's Park Sports Centre;
- The opening of a new exhibition at Chesterfield Museum, created by the African and Caribbean Community Association to coincide with 'Black History Month';
- A visit to view the newly arrived National Monument Against Violence and Aggression, more commonly known as 'The Knife Angel' which was currently situated next to the parish church;
- The long-awaited Civic Service and Parade to commemorate the Mayoral year and introduce the Mayor formally to the people of Chesterfield.

The Mayor was looking forward to hosting the civic dinner later that week and having the opportunity to thank representatives of the voluntary and community sector who had so ably supported residents through the pandemic, as well as being a chance to finally sit down with family and friends to celebrate her term of office.

## 29 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Blank, Coy, Ludlow, Marriott, P Niblock, S Niblock, Perkins and Thornton.

## 30 **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA.**

No declarations of interest were received.



**31 PUBLIC QUESTIONS TO THE COUNCIL**

Under Standing Order No. 12, the following question was asked by Luke Povey:

“We understand from the Assistant Director that Quarterbridge were chosen because they were the cheapest option. This was amongst other reasons. In choosing a cheap option, you also chose a company that specialises in clearing market spaces. They replace failed markets with entertainment spaces. Chesterfield does not have a failed market. There are problems, there are days on which the market does not work, and it is empty. But Quarterbridge start from the wrong assumptions. Does the Council now accept that the Vision document which was badly drafted by Quarterbridge distorted the consultation? It has given everyone the impression that this opportunity has become a risk rather than an investment in our 856-year-old weekly market. Do you agree that Quarterbridge has failed us?”

Councillor Sarvent provided a verbal response advising that she did not agree that Quarterbridge had failed the Council. Councillor Sarvent went on to explain that the Revitalising the Heart of Chesterfield scheme was not only about the market but also about setting the future direction of Chesterfield’s high street. The aim was to connect the historic squares and, above all else, sustain and boost retail and trader occupancy levels. The work had been carried out at pace to ensure that a bid could be submitted to the Government’s Levelling Up Fund and Quarterbridge had been appointed following a robust tender process. The public consultation had secured 584 responses which were being analysed. Councillor Sarvent assured Mr Povey that she did not view the public consultation as the end of engagement with the traders but rather the start of a journey together. The priority was to revitalise Chesterfield’s high street and the markets for the benefit of everyone.

Luke Povey asked a supplementary question:

“Were you aware that in January 2009 Quarterbridge submitted a report to the Communities and Local Government Select Committee? I’d like to quote a piece of that; “Quarterbridge has undertaken a detailed financial analysis and prepared business plans for many market authorities over the years which have all confirmed that council run markets are in decline, slowed only by a remarkably high shopper loyalty. Indeed, there are some

bright spots e.g., periodic farmers markets and car boot sales but we see no possibility for so-called regular open markets and market halls reversing their decline.” Given this is on the public record, do you think with hindsight it was a mistake to appoint a company that doesn’t believe that markets have a future?”

Councillor Sarvent provided a verbal response and confirmed that she was not in public office at the time the report had been published and was not aware of it. As stated previously, Quarterbridge had been chosen following a robust tender process based on a balanced assessment of quality of tender submission and price point. Quarterbridge had a role to play but it would be Chesterfield Borough Council that would be taking the project forward.

Under Standing Order No. 12, the following question was asked by Jackie Youle:

“I’m a regular trader in Chesterfield on Thursday's, Saturday's and Monday's and I hold a contract with the council. On that contract is my phone number, my email and my address. Despite this I first heard about the plans via a Social Media post saying to go to the Market Hall to see four pages of the Quarterbridge report (many aspects of which have since been withdrawn or slated by officers). When will the Council have the honesty and decency to write to every contract holder showing them the full 57-page report that it later emerged existed? The portfolio holder seems to hold market traders in such low regard that she didn't bother to attend the unveiling of the Vision Document. Neither has she spoken to traders about it and the Markets Consultative Committee keeps being postponed.”

Councillor Sarvent provided a verbal response confirming that the council wrote to all stall holders inviting them to view the emerging plans in the Market Hall back in June where the opinions of everyone that attended were noted. The draft Vision Masterplan built on these plans and was released for public consultation in July. Due to the pandemic, the consultation was largely carried out via a virtual exhibition although a physical display was also erected at the Market Hall.

All responses to the draft Vision Masterplan were being reviewed to enable this ambitious project to be finalised ready for the council’s Cabinet to consider late 2021 / early 2022. Councillor Sarvent assured Jackie Youle that she had been fully involved and engaged in the project

from the outset, regularly visiting the market to talk with and listen to traders, and that she would continue to engage with all stakeholders as the project was taken forward.

Under Standing Order No. 12, the following question was asked by Caroline Gleadall:

“Over the last four years a group of traders have endeavoured to make a success of the Saturday Market in New Square. This is now full most weeks and is a positive attraction to the town, yet there has been no support for promoting, sharing, or signposting this to the town. Reading the vision documents, it is clear that the standing market on New Square is being entirely scrapped to be replaced with only seasonal markets. Will the Council give a written guarantee now, that the regular weekly markets, especially those on a Thursday and Saturday will not be removed from New Square, now or in the future? Or is the Vision Document correct?”

Councillor Sarvent provided a verbal response expressing her gratitude to all the traders for their valuable contributions to the success of Chesterfield’s markets. She documented the ways in which the council helps to promote the markets including:

- Provision of a dedicated Facebook page for the markets and market hall to which the council regularly adds content and shares content from traders. The council also responds to customer messages and enquiries;
- Publicising the markets through the Visit Chesterfield and Visit Peak District websites;
- Press releases to publicise specific events such as the 1940s market;
- Publicising the markets in the council’s magazine, Your Chesterfield, which is sent to every Chesterfield household;
- Development of a packed post COVID-19 town centre events programme to drive footfall to the town.

Councillor Sarvent accepted that the draft Vision Masterplan showed New Square as a flexible events space but there would still be space to accommodate market traders where it made sense to divide the traders between two market grounds. Members were advised that it would be premature to make any commitments until all responses to the public consultation had been considered and the Masterplan had been finalised. Assurance was given that there were no immediate plans to clear New

Square of its market stalls particularly as new stall covers had recently been purchased to improve the market's appearance.

### **32 PETITIONS TO COUNCIL**

No petitions had been received.

### **33 QUESTIONS TO THE LEADER**

Under Standing Order No.14 Members asked the following questions:

- Councillor Dyke commented that he was proud of the Labour majority group for bringing Council Services back in house. Councillor Dyke asked the Leader if savings had been made and jobs saved as a result.

The Leader provided a verbal response confirming that ending the Arvato contract and bringing Council Services back in house had resulted in recurring savings of £484,086 per annum, which was to be welcomed at what was a difficult time for local government. The Council had also honoured the contracts of all transferring staff.

The Council had also benefitted from the fact that £48 million of small business grants had been administered without the need to transfer the additional capacity funding that the Government had made available for that purpose to external contractors.

- Councillor Fordham noted that the Council had received a letter from the Derbyshire Police and Crime Commissioner asking for CCTV to be introduced in all taxis operating in the Borough. The Councillor sought assurances that, if this was to be adopted, the purpose would be to tackle crime and not to generate headlines.

The Leader provided a verbal response assuring Councillor Fordham and all members that Chesterfield Borough Council would continue to carry out its licensing duties to ensure the continuing safety of its residents.

- Councillor Redihough asked, given that some Conservative Councils and a local Labour controlled authority are opposed to Vision Derbyshire, why the Leader was in support of the programme.

The Leader provided a verbal response advising that most Derbyshire councils are in support of the programme, united behind a common belief that Vision Derbyshire represents a positive way to bring benefits to the people of Derbyshire without the need for local government reorganisation.

- Councillor Borrell referenced that the following day Derbyshire County Council was expected to make a decision on the Chesterfield East West Cycleway. Councillor Borrell commented that many people that should have been consulted had not and, given that the Borough Council also had reservations about the proposed Cycleway, asked if the Leader would support the notion that the County Council's decision be delayed to allow a more thorough public consultation to take place.

The Leader provided a verbal response advising that the proposed Chesterfield East West Cycleway was ultimately a County Council responsibility. The Leader had already expressed her concerns, in writing, on behalf of the residents of Brimington, and had also raised with the relevant Cabinet member at County Hall the need for the opinions of the people of Chesterfield to be taken into account. The Leader emphasised that she was not in agreement with many aspects of the Cycleway proposals for Chesterfield and hoped that members of the public would make their feelings known at the County Council meeting scheduled for the following day.

#### **34 TREASURY MANAGEMENT ANNUAL REPORT 2020/21 AND MONITORING REPORT 2021/22**

Pursuant to Standards and Audit Committee Minute No. 17 (2021/22) the Service Director - Finance submitted a report for Members to consider the Annual Treasury Management Report for 2020/21 and the council's treasury management activities for the first five months of 2021/22.

#### **RESOLVED –**

1. That the outturn prudential indicators for 2020/21 be approved.
2. That the treasury management stewardship report for 2020/21 be approved.

3. That the treasury management position for the first five months of 2021/22 be noted.
4. That the proposed in year revision to the prudential indicator for the maturity structure of borrowing be approved

### **35 STANDARDS AND AUDIT COMMITTEE ANNUAL REPORT 2020/21**

Pursuant to Standards and Audit Committee Minute No. 5 (2021/22), the Chair of the Standards and Audit Committee, the Internal Audit Consortium Manager and the Local Government and Regulatory Law Manager submitted for Members to consider the Annual Report of the Standards and Audit Committee, attached at Appendix 1 to the officer's report, which summarised the work carried out by the Committee during the financial year 2020/21.

#### **RESOLVED –**

That the Annual Report of the Standards and Audit Committee for 2020/21 be approved.

### **36 VISION DERBYSHIRE – GOVERNANCE / PROGRAMME RESOURCES**

The Leader reminded Members of how the Council, in co-operation with Derbyshire County Council and other Derbyshire district and borough councils, had been working for some time to develop a new collaborative approach for future joint working with the aim of improving outputs and outcomes for local Derbyshire people. This collaborative approach would enable the different councils to focus on shared ambitions and priorities, without requiring any changes to the existing structure of local government within the County.

The Council had already received a report (in October 2020) documenting the outputs from phase two of the Vision Derbyshire programme i.e., the case for change and proposition to Government, and had resolved that Vision Derbyshire be supported as the Council's preferred option for local government reform in Derbyshire.

Phase three had involved developing a programme of work, with Leaders and senior officers appointed to take forward four key ambition areas and

two other workstreams – communications and engagement, and governance.

The Leader emphasised that it was important for Chesterfield Borough Council to now affirm its formal commitment to the Vision Derbyshire programme and approve a financial contribution to the establishment of a central programme resource. It was essential that member councils demonstrated to Government that appropriate governance arrangements were in place to formally evidence their intention to progress non-structural public service reform and their collective political commitment to the approach.

The functions and responsibilities of the Joint Committee were attached to the officer's report and the Leader confirmed that member councils were not obligated to be involved in all projects and could choose some and not others.

A host authority would need to be appointed to administer the meetings, act as accountable body for any funding and employ the Vision Derbyshire programme team to ensure effective functioning of the Joint Committee.

## **RESOLVED –**

1. That Chesterfield Borough Council continues to take an active role in progressing future phases of the Vision Derbyshire programme.
2. That the proposals for Vision Derbyshire governance, as set out in paragraphs 4.12 to 4.25 and Appendix B of the officer's report, be approved.
3. That Chesterfield Borough Council becomes a full member of the Vision Derbyshire Joint Committee, as described at paragraphs 4.12 to 4.25 and in Appendix B of the officer's report.
4. That a financial contribution be made to the resources required to implement Phase 4 of the Vision Derbyshire programme, as set out within section 7, the maximum cost of which currently stands at £52,350 per annum.
5. That Chesterfield Borough Council appoints the Leader of the Council, Cllr Tricia Gilby, as the Council's representative on the Vision Derbyshire

Joint Committee and the Deputy Leader of the Council, Cllr Amanda Serjeant, as substitute.

6. That authority be delegated to the Leader of the Council to agree by executive member decision the arrangements for Chesterfield Borough Council to act as the host authority for the Vision Derbyshire Joint Committee should it be asked to fulfil the role.

7. That it be noted that Chesterfield Borough Council will need to arrange through its existing Scrutiny Committees to review decisions made by the Vision Derbyshire Joint Committee.

8. That the Council reaffirms its commitment to Vision Derbyshire as its preferred option for local government reform given the wider context outlined in paragraphs 4.31 to 4.35 of the officer's report.

### 37 **MINUTES OF COMMITTEE MEETINGS**

#### **RESOLVED –**

That the Minutes of the following Committees be noted:

- Appeals and Regulatory Committee of 18 August, 2021, 1 September, 2021, 8 September, 2021 and 29 September, 2021
- Licensing Committee of 28 July, 2021 and 11 August, 2021
- Planning Committee of 12 July, 2021, 23 August, 2021 and 13 September, 2021
- Standards and Audit Committee of 28 July, 2021

### 38 **TO RECEIVE THE MINUTES OF THE MEETINGS OF THE CABINET OF 20 JULY, 2021 AND 14 SEPTEMBER, 2021**

#### **RESOLVED –**

That the Minutes of the meetings of Cabinet of 20 July, 2021 and 14 September, 2021 be noted.



39 **TO RECEIVE THE MINUTES OF THE MEETINGS OF THE JOINT CABINET AND EMPLOYMENT AND GENERAL COMMITTEE OF 20 JULY, 2021**

**RESOLVED –**

That the Minutes of the meeting of the Joint Cabinet and Employment and General Committee of 20 July, 2021 be noted.

40 **TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE OVERVIEW AND PERFORMANCE SCRUTINY FORUM OF 1 JULY, 2021**

**RESOLVED –**

That the Minutes of the meeting of the Overview and Performance Scrutiny Forum of 1 July, 2021 be approved.

41 **TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE OF 8 JULY, 2021 AND 16 SEPTEMBER, 2021**

**RESOLVED –**

That the Minutes of the meetings of the Community, Customer and Organisational Scrutiny Committee of 8 July, 2021 and 16 September, 2021 be approved.

42 **TO RECEIVE AND ADOPT THE MINUTES OF THE MEETING OF THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE OF 15 JULY, 2021**

**RESOLVED –**

That the Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee of 15 July, 2021 be approved.

43 **QUESTIONS UNDER STANDING ORDER NO. 19**

No questions had been submitted.

44 **NOTICE OF MOTION UNDER STANDING ORDER NO. 21**

It was moved by Councillor Callan and seconded by Councillor D Collins that:

### **Planning**

This Council believes planning works best when developers and the local community work together to shape local areas and deliver necessary new homes; and therefore calls on the Government to protect the right of communities to object to individual planning applications.

On being put to the vote the motion was declared carried.

## For publication

### Changes to Committee Appointments 2021/22

<b>Meeting:</b>	Council
<b>Date:</b>	15 December, 2021
<b>Directorate:</b>	Corporate
<b>For publication</b>	

#### 1.0 Purpose of the report

- 1.1 To enable the Council to consider a proposed change to the appointment of chair of the Standards and Audit Committee for the remainder the 2021/22 municipal year.

#### 2.0 Recommendation

- 2.1 That the change to the appointment of chair as proposed by the Leader of the majority group and described at paragraph 3.2 be approved.

#### 3.0 Report details

- 3.1 The following change to the appointment of chair is proposed by the Leader of the majority group:

##### 3.2 Standards and Audit Committee

Councillor Caulfield to replace Councillor Rayner as Chair of the Standards and Audit Committee.

#### Document information

<b>Report author</b>
<i>Rachel Appleyard, Senior Democratic and Scrutiny Officer</i> <a href="mailto:rachel.appleyard@chesterfield.gov.uk">rachel.appleyard@chesterfield.gov.uk</a>

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## **COUNCIL MEETING – 15 DECEMBER, 2021** **MINUTES OF COMMITTEE MEETINGS**

These Minutes are of Committee meetings taken under delegated powers since the last meeting of Council. The Minutes are for information only.

Please click on the links below to view the Minutes you want to read.

<b>Appeals and Regulatory Committee</b>	<a href="#">27th October</a> <a href="#">3rd November</a> <a href="#">1 December</a>
<b>Employment &amp; General Committee</b>	<a href="#">15th November</a>
<b>Licensing Committee</b>	<a href="#">22nd September</a> <a href="#">3rd November</a> <a href="#">17th November</a>
<b>Planning Committee</b>	<a href="#">4th October</a> <a href="#">25th October</a> <a href="#">15th November</a>
<b>Standards and Audit Committee</b>	<a href="#">29th September</a> <a href="#">27th October</a> <a href="#">24th November</a>

If you require paper copies of the Minutes please contact:

**Amanda Clayton**

Democratic Services, Town Hall, Chesterfield, S40 1LP

Tel: 01246 345273 email: [democratic.services@chesterfield.gov.uk](mailto:democratic.services@chesterfield.gov.uk)

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## CABINET

Tuesday, 2nd November, 2021

Present:-

Councillor P Gilby (Chair)

Councillors D Collins  
Holmes  
J Innes  
Ludlow

Councillors Mannion-Brunt  
Sarvent  
Serjeant

Non Voting P Innes  
Members

\*Matters dealt with under the Delegation Scheme

42 **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS  
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

43 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Blank.

44 **MINUTES**

**RESOLVED –**

That the minutes of the meeting of Cabinet held on 14 September, 2021 be approved as a correct record and signed by the Chair.

45 **FORWARD PLAN**

The Forward Plan for the four month period 1 December, 2021 to 31 March, 2022 was reported for information.

**\*RESOLVED –**

That the Forward Plan be noted.

**46**      **DELEGATION REPORT**

Decisions taken by Cabinet Members during October were reported.

**\*RESOLVED –**

That the Delegation Report be noted.

**47**      **VISITOR ECONOMY STRATEGY**

The Senior Economic Development Officer presented a report on the draft Visitor Economy Strategy and sought approval to commence consultation on its content.

The development of the draft Visitor Economy Strategy had been underpinned by the preparation of a Situation Report which summarised the current position of Chesterfield as a visitor destination. A copy of the Situation Report was attached at Appendix 1 of the officer's report.

The overall purpose of the Visitor Economy Strategy was to attract more visitors to Chesterfield to support existing retail, leisure, and hospitality businesses through generating additional footfall and spend and create new jobs in the local economy. A copy of the draft Visitor Economy Strategy was attached at Appendix 2 of the officer's report.

**\*RESOLVED –**

1. That the draft Chesterfield Visitor Economy Strategy (2021-26) be approved for public consultation.
2. That the Service Director - Economic Growth, in consultation with the Cabinet Member for Town Centres and Visitor Economy, be granted delegated authority to make amendments and corrections to the draft Chesterfield Visitor Economy Strategy and associated supporting material to make it ready for consultation.
3. That, following the public consultation, the final version of the Chesterfield Visitor Economy Strategy be presented to Cabinet and Council for further consideration and approval.



## REASON FOR DECISIONS

To progress the adoption of the Chesterfield Visitor Economy Strategy (2021-26).

### 48 **AFGHAN RELOCATIONS AND ASSISTANCE POLICY AND AFGHAN CITIZENS RESETTLEMENT SCHEMES**

The Service Director - Corporate presented a report which sought approval for the Council's participation in the Afghan Relocation and Assistance Policy and Afghan Citizens' Resettlement Scheme.

Local councils had an excellent track record of supporting humanitarian efforts to protect and support refugees with examples provided of a wide range of support already delivered across different government schemes. Due to the risk to current and former locally employed staff and other vulnerable people, over 15,000 people had been evacuated from Afghanistan by the UK Government.

The Afghan Relocations and Assistance Policy would offer relocation and other assistance to current and former locally employed staff. The Afghan Citizens' Resettlement Scheme would resettle up to 20,000 people at risk. The scheme would prioritise vulnerable people, those who had supported UK efforts in Afghanistan and those who had stood up for democratic values.

The Government had announced a core local authority funding tariff and additional funding would be provided to support education and health provision in the first year of resettlement.

#### **\*RESOLVED –**

1. That, subject to confirmation of the partnership approach with Derbyshire County Council, Chesterfield Borough Council's participation in the Afghan Relocation and Assistance Policy and Afghan Citizens' Resettlement Scheme be approved.
2. That the resettlement of up to six families through the two schemes over a five-year period, utilising Council housing stock and stock owned by registered social housing providers, be approved.

3. That the Cabinet Member for Governance, in consultation with the portfolio holders for Housing and Health and Wellbeing, be granted delegated authority to consider urgent requests from the 3 Government regarding these schemes and future refugee resettlement schemes.

## **REASONS FOR DECISIONS**

To contribute to the national Government and Local Government response to the humanitarian crisis in Afghanistan, protecting current and former locally employed staff and their families and refugees identified as particularly vulnerable including women and girls at risk, and members of minority groups at risk, including ethnic and religious minorities and LGBT+ communities.

### **49 STAVELEY TOWN CENTRE DRAFT MASTERPLAN**

The Joint Growth Unit Manager presented a report on the Staveley Town Centre - Draft Vision Masterplan and sought approval to commence consultation on its content.

Like many town centres, Staveley faced a number of issues and challenges. The purpose of the Draft Vision Masterplan was to refresh the vision for Staveley Town Centre and support the development of several key projects to improve its viability and vitality ahead of the council making funding submissions to the £25.2m Staveley Town Deal programme. A copy of the draft Staveley Town Centre Vision Masterplan briefing pack was attached at Appendix 1 of the officer's report.

#### **\*RESOLVED –**

1. That the draft Staveley Town Centre Vision Masterplan, the associated supporting material and the proposed approach for public consultation be approved.
2. That the Service Director - Economic Growth, in consultation with the Cabinet Member for Town Centres and Visitor Economy, be granted delegated authority to make amendments and corrections to the draft Staveley Town Centre Vision Masterplan and associated supporting material to make it ready for public consultation.

3. That, following public consultation, the final draft version of the Staveley Town Centre Vision Master Plan be presented to Cabinet for further consideration and approval.

## **REASONS FOR DECISIONS**

1. To allow consultation to be undertaken on the draft Staveley Town Centre Vision Masterplan in accordance with the Council's published Statement of Community Involvement and Communications and Engagement Strategy.
2. To allow for minor amendments prior to consultation to finalise the consultation material.
3. To inform the final draft version of the masterplan following consultation and development of the project delivery plan for future Cabinet consideration.

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**CABINET****Tuesday, 23rd November, 2021**

Present:-

Councillor P Gilby (Chair)

Councillors	D Collins	Councillors	Sarvent
	Holmes		Serjeant
	Mannion-Brunt		

\*Matters dealt with under the Delegation Scheme

**50 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

**51 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Blank, J Innes, P Innes and Ludlow.

**52 MINUTES****RESOLVED –**

That the minutes of the meeting of Cabinet held on 2 November, 2021 be approved as a correct record and signed by the Chair.

**53 FORWARD PLAN**

The Forward Plan for the four month period 1 December, 2021 to 31 March, 2022 was reported for information.

**\*RESOLVED –**

That the Forward Plan be noted.

**54 COUNCIL PLAN DELIVERY PLAN - HALF YEAR PERFORMANCE**

## **UPDATE**

The Service Director – Corporate presented a report detailing progress with regards delivery of the Council Plan Delivery Plan for 2021/22 as measured at the end of the second quarter.

It was acknowledged that the COVID-19 pandemic had presented significant challenges which in turn had impacted on the council's ability to deliver some aspects of the in-year Delivery Plan.

There had nonetheless still been many significant achievements which were noted, along with appropriate mitigations and new approaches to those actions which had been flagged as 'at risk' at the end of the first quarter.

All members of staff at the Council were commended for their hard work in driving forward delivery of the Council Plan Delivery Plan for 2021/22.

### **\*RESOLVED –**

1. That the significant achievements against the priority areas within the Council Plan Delivery Plan be noted.
2. That the Corporate Leadership Team leads for all amber rated milestones meet with the relevant key officers to develop improvement strategies to support further progress in quarters 3 and 4.

## **REASON FOR DECISIONS**

To progress delivery of the Council Plan 2019 - 2023 and maximise positive outputs and outcomes for our communities.

55

## **GENERAL FUND BUDGET MONITORING 2021/22**

The Service Director - Finance presented a report outlining the Council's budget position at the end of the second quarter of 2021/22, and the implications for the medium term financial plan.

At the end of the second quarter, the forecast position had changed to a deficit of £355k at year end. A table containing the key variances that had

contributed to this forecast position was included in paragraph 4.2.2 of the officer's report.

The report emphasised the significant impact of the Covid-19 pandemic on income generation and identified which income losses had been partially offset by the Department for Levelling Up, Housing and Communities' income compensation scheme albeit just for the first quarter of the financial year.

The report noted the anticipated movement in the Council's reserves. A combined uncommitted balance of £1.281m remained in the Budget Risk Reserve and Service Improvement Reserve.

Councillor Holmes requested that his vote against the officer's recommendations be recorded in the minutes.

**\*RESOLVED –**

1. That the financial performance of the General Fund Revenue Account for the first half of the financial year, as set out in section 4.2 of the officer's report, be noted.
2. That the General Fund reserves position, as set out in section 4.5 of the officer's report, be noted.

**REASON FOR DECISIONS**

To summarise the current assessment of the forecast outturn for the General Fund Revenue Account and enable formal monitoring of progress against the 2021/22 budget, including the impact of actual and planned management actions to address the adverse variance to budget.

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## OVERVIEW AND PERFORMANCE SCRUTINY FORUM

Thursday, 9th September, 2021

Present:-

Councillor Flood (Chair)

Councillors Blakemore Borrell Brittain Catt L Collins Coy Dyke	Councillors T Gilby Hollingworth Kellman Kelly Snowdon
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Donna Reddish, Service Director - Corporate +  
 Charlotte Kearsey, Democratic and Scrutiny Officer

+ Attended for Minute No. 21

**14 DECLARATIONS OF MEMBERS' AND OFFICERS INTERESTS RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

**15 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Caulfield and Fordham.

**16 FORWARD PLAN**

The Forum considered the Forward Plan.

**RESOLVED –**

That the Forward Plan be noted.

**17 SCRUTINY MONITORING**

The Forum considered the Scrutiny recommendations implementation monitoring schedule.

**RESOLVED –**

That the Scrutiny monitoring schedule be noted.

**18 WORK PROGRAMME FOR THE OVERVIEW AND PERFORMANCE SCRUTINY FORUM**

The Work Programme for the Overview and Performance Scrutiny Forum was considered.

**RESOLVED –**

That the Work Programme be approved.

**19 OVERVIEW AND SCRUTINY DEVELOPMENTS**

There was no update.

**20 MINUTES**

The Minutes of the Overview and Performance Scrutiny Forum held on 1 July, 2021 were presented.

**RESOLVED –**

That the Minutes be approved as a correct record and signed by the Chair.

**21 DEPUTY LEADER - COUNCIL PLAN PROGRESS UPDATE**

The Service Director - Corporate attended to present a report updating the Forum about the progress of the Chesterfield Borough Council Plan. The report included an update on 2020/21 performance and the impact of Covid-19, the development a delivery plan for 2021/22 and quarter one milestone performance.

The Council Plan 2019 – 2023 had been agreed by Council in February 2019. The plan identified the Council's key priorities, objectives and

commitments over a four year period. Annual delivery plans were developed to track and challenge progress across the four years.

The outturn of the Council Plan Delivery Plan 2020/21 and the impact of Covid-19 were outlined in the officer's report. During 2020 and into 2021 Council staff were re-deployed to support key Covid-19 response activities. This included ensuring that delivery of key services, such as the crematorium, were maintained but also to support new areas of work including business grant allocations, food and medicine deliveries, supporting testing facilities, town centre ambassadors and support for the community and voluntary sector volunteering programmes.

The re-prioritisation of Council resources and Covid-19 related safety measures, for example social distancing, had a significant impact on the Council's ability to deliver elements of the delivery plan for 2020/21. This impact had been assessed throughout the year alongside performance progress and led to additional challenge, re-prioritisation and innovative alternative activities to ensure that outcomes were achieved.

The officer's report noted that 73% of milestones within the delivery plan for 2020/21 had been impacted to a medium or high extent. At the half year point 46% of the milestones remained on target. Following challenge and discussion with Finance and Performance Board, Scrutiny and Cabinet, the Corporate Leadership team were tasked to develop improvement strategies and alternative options for delivering outcomes. At year end 68% of the milestones had been achieved and a further 15% were scheduled for completion in 2021. Challenge and new approaches enabled a significant increase in performance.

Potential barriers to the achievement of milestones remained as 27% of milestones were currently rated as amber and presented some delivery challenges. This was due to the ongoing impact of the Covid-19 pandemic which included reduced availability of supplies, ongoing restrictions, impact on educational settings and Council capacity challenges due to previous and ongoing response efforts.

Members thanked all staff for their hard work during the Covid-19 pandemic.

Members enquired about the impact of Covid-19 on the ICT Improvement Programme, which affected many areas of the Council and the way staff and communities interacted with the Council. The Service Director

advised that there had been reprioritisation of some milestones as some needed to be sped up in response to Covid-19, such as enabling staff to work from home and community access to services through My Chesterfield. There were now 13k people using the My Chesterfield service. The key issue would be what was next for the ICT Improvement Programme because it was in the third year of the programme.

Members enquired about the policy for handling staff in the Covid-19 recovery period and whether there were plans to continue flexible working. The Service Director advised that there had been surveys and consultation with staff to understand how staff had coped during the pandemic and how roles could work going forward. The Council remained cautious, and Health and Safety continued to be the priority. It was also noted that it was important to remember that for employers a case of Covid-19 remained a reportable incident to the Health and Safety Executive.

Members noted the impact of the potential barriers over the past two years and enquired about the mitigation strategies in place. The Service Director gave an example from her own Directorate; all available staff would usually work Civic and Remembrance events but risk assessments included holding back some staff from activities to ensure that essential activities could go ahead, such as committee management, should there be the need for staff to self-isolate following the events.

Members asked the Service Director to thank staff involved in organising the activities to encourage people to get outside over the last year, within the Year of Outdoors campaign, because they had a positive impact on people's mental health.

Members enquired about the future plans for education engagement and Local Democracy activities which were impacted by Covid-19. The Service Director advised that there had been big plans in place, such as, the HS2 & You events which were set to involve hundreds of children and which had to be adapted into virtual events. There had also been very large plans in place for Local Democracy events about climate change. Education packs had been prepared and sent out to schools and they had also been offered virtual events.

Members noted the cautionary tale of outsourcing of services by some local authorities and recognised the hard work of staff including in the procurement team.

**RESOLVED –**

1. That the Council Plan Progress Update report be noted.
2. That another Council Plan Progress Update be brought back to the Overview and Performance Scrutiny Forum in six months.
3. That the Overview and Performance Scrutiny Forum thanked all staff, including staff who were furloughed, for their hard work during the Covid-19 pandemic.

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**ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE****Thursday, 14th October, 2021**

Present:-

Councillor Flood (Chair)

Councillors Caulfield  
HollingworthCouncillors Snowdon  
Brittain

\*Matters dealt with under the Delegation Scheme

**9 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS  
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

**10 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Coy and Dyke.

**11 MINUTES****RESOLVED –**

The Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee held on 15 July, 2021 were approved as a correct record and signed by the Chair.

**12 SCRUTINY MONITORING**

The Committee considered the Scrutiny recommendations monitoring schedule.

**RESOLVED -**

That the Scrutiny monitoring schedule be noted.

**13 FORWARD PLAN**

The Forward Plan for the four month period 1 November, 2021 to 28 February, 2022 was presented for information.

**RESOLVED –**

That the Forward Plan be noted.

**14 WORK PROGRAMME FOR THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**

The 2021/22 Work Programme for the Enterprise and Wellbeing Scrutiny Committee was reported for information.

**RESOLVED –**

That the work programme be noted and updated to include the decisions of the current meeting.

**15 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act.

**16 PARKS AND OPEN SPACES AND PLAY STRATEGY CONSULTATION**

The committee considered each of the objectives of both the Parks and Open Strategy and the Play Strategy. Feedback was agreed on given the context of the council's aims and the members' desire to ensure access to good quality green spaces for all residents of the Borough.

The members commented on the length of the strategy documents and discussed the benefit of an executive summary to make the information accessible to all. The strategies were considered to be aspirational with a broad scope and members were keen to understand what the next stage of the process would look like.

It was suggested that in the next phase the strategies be linked together and the objectives and outcomes be listed to illustrate a clear direction.



**RESOLVED –**

1. That the feedback provided by the committee be submitted as part of the public consultation process
2. That a further update be brought to the committee to demonstrate how the consultation feedback has influenced the final versions of the strategies.
3. That the committee undertake a monitoring role, particularly at the implementation stage of the process.

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